

COLLEGE VISITATION

Many of our students plan on continuing their education after high school. Admissions counselors encourage students to visit the campuses of the schools being considered. The high school administration and guidance office believe that there should be a definite plan for these visits.

Juniors and Seniors may take two days of excused absence for visitation. These absences are treated like a field trip, and students must meet the field trip eligibility requirements. A College Visitation Form must be completed and approved prior to each planned visit.

COLLEGE VISITATION FORM

Approval for college visitation will be granted under the following conditions:

1. The visit has the prior approval of the high school guidance counselor.
2. An appointment has been made and can be verified by the college admissions office. Some type of follow-up report will be required by the high school.
3. The student must return this form to the high school counselor no later than five (5) school days prior to the scheduled visit.

I am aware that _____ is visiting _____
_____ (college/university) on _____ (date).

Parent signature and date

Student signature and date

Counselor signature

TO THE TEACHERS: _____ has requested a college visit day on _____.
Please initial below to indicate your knowledge of his/her absence on that day. The student is responsible for all work on that day at your convenience.

PERIOD	CLASS	TEACHER SIGNATURE
1		
2		
3		
4		
5		
6		
7		